

# HINDUSTAN ADHESIVES LIMITED

Date: 08.09.2025

To,
The Manager (Listing)
BSE Limited
1st Floor, New Trading Ring,
Rotunda Building, P.J. Towers,
Dalal Street, Mumbai- 400001

Stock Code No: 514428

## Sub: Intimation of Book Closure and Cutoff date for e voting

Dear Sir,

Pursuant to Regulations of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, we notify as under:

- 1. The 37<sup>th</sup> Annual General Meeting (AGM) of the company will be held on Tuesday, 30<sup>th</sup> September, 2025 at 5:00 P.M through Video Conferencing/Other Audio Video Means (VC/ OAVM) facility in compliance with the applicable provisions of the Companies Act, 2013, Rules framed thereunder and the SEBI (Listing Obligations and Disclosure Requirements) Regulations 2015 read with General Circular No. 09/2024 dated September 19, 2024 issued by the Ministry of Corporate Affairs (MCA), Circular dated October 3, 2024 issued by SEBI and such other applicable circulars issued by MCA and SEBI (the Circulars), without the physical presence of the Members at a common venue. Notice of Annual General Meeting for 37<sup>th</sup> AGM is attached herewith.
- 2. The Register of Members and Share Transfer will remain closed from Wednesday, 24<sup>th</sup> September, 2025 to Tuesday, 30<sup>th</sup> September, 2025 for the purpose of AGM.
- 3. Pursuant to Regulation 44, we have provided the facility to vote by electronics means (e-voting) on all resolutions mentioned in the notice of AGM to those members, who are holding shares either in physical or in electronic form as on the cut-off date i.e Tuesday, 23<sup>rd</sup> September, 2025.
- 4. The remote e-voting will commence at 9:00 A.M on Saturday, 27<sup>th</sup> September, 2025 and end at 5:00 pm (IST) on Monday, 29<sup>th</sup> September, 2025.

Kindly take the above information in your records.

## For HINDUSTAN ADHESIVES LIMITED

**MADHUSUDAN BAGLA MANAGING DIRECTOR DIN NO-01425646** 



Page 100 B-2/8, Safdarjung Enclave, New Delhi - 110029, India



contact@bagla-group.com



www.bagla-group.com



+91-8448440430

CIN No. L74899DL1988PLC031191





## HINDUSTAN ADHESIVES LIMITED

CIN: L74899DL1988PLC031191

Regd Office: B-2/8, Safdarjung Enclave, New Delhi-110029

#### NOTICE

Notice is hereby given that the Thirty-Seventh Annual General Meeting of the Members of Hindustan Adhesives Limited will be held on Tuesday, 30th September, 2025 at 5.00 P.M. Indian Standard Time ("IST"), through Video Conferencing/ Other Audio-Visual Means ("VC/OAVM") Facility to transact following business:

#### **ORDINARY BUSINESS:**

- 1. To receive, consider and adopt:
  - (a) The standalone financial statements of the Company which includes the Audited Balance Sheet as at March 31, 2025, the Statement of Profit and Loss for the financial year ended as on that date and the Cash Flow Statement together with reports of the Board of Directors and the Statutory Auditors thereon.
  - (b) The consolidated financial statements of the Company which includes the Audited Balance Sheet as at March 31, 2025, the Statement of Profit and Loss for the financial year ended as on that date and the Cash Flow Statement together with reports of the Statutory Auditors thereon.
- 2. To appoint a Director in place of Mr. Ashok Kumar Pathak (DIN 09283908), who retire by rotation and being eligible offers himself for re- appointment.

#### SPECIAL BUSINESS:

3. To appoint Secretarial Auditor and in this regard, to consider and if thought fit, to pass the following resolution as an Ordinary Resolution:

"RESOLVED THAT in accordance with the provisions of Section 204 and all other applicable provisions of the Companies Act, 2013 read with Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014 and Regulation 24A of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, (including any statutory modification(s) or re-enactment(s) thereof, for the time being in force) and based on the recommendation of the Board of Directors of the Company, Puneet Kumar Pandey, Company Secretary in Practice (COP No. 10913) be and is hereby appointed as Secretarial Auditor of the Company for a term of 5 (five) consecutive years, commencing from the financial year 2025-26 to financial year 2029-30, on such annual remuneration as may be determined by the Board of Directors:

**RESOLVED FURTHER THAT** the Board of Directors of the Company, be and are hereby authorized to do all such acts, deeds, matters and things as may be necessary, proper or expedient to give effect to this resolution."

4. Appointment of Mr. Amit Sharma as a Non-Executive Independent director of the Company.

To consider and, if thought fit, to pass with or without modification(s) the following resolution as **Special Resolution**:

"RESOLVED that pursuant to the provisions of sections 149, 150, 152 read with Schedule IV and other applicable provisions of the Companies Act, 2013 ("the Act"), the Companies (Appointment and Qualifications of Directors) Rules, 2014 and Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 [including any statutory modification(s) or amendment(s) thereto or re-enactment(s) thereof for the time being in force], Mr. Amit Sharma (DIN: 11255297), who was appointed as an Additional Director (Independent and Non-Executive) of the Company, with effect from 04th September, 2025 under section 161 of the Act and who holds office upto the date of this Annual General Meeting of the Company, and who qualifies for being appointed as an Independent Director and being so eligible, be appointed as an Independent Director of the Company, not liable to retire by rotation, to hold office for a term of 5 (five) consecutive years commencing from 04th September 2025, up to 03rd September, 2030 (both days inclusive)."



"RESOLVED FURTHER THAT any of the Director, the Chief Financial Officer and the Company Secretary of the Company, be and are hereby severally authorized to take such steps and do all such acts, deeds, matters and things as may be considered necessary, proper and expedient to give effect to this Resolution.

#### 5. Payment of remuneration to Mr. Ashok Kumar Pathak, Whole Time Director

To consider and, if thought fit, to pass with or without modification(s) the following resolution as **Special Resolution**:

"RESOLVED THAT pursuant to the provisions of Sections 196, 197, 198 and other applicable provisions, if any, of the Companies Act, 2013 ("the Act") and Schedule V thereto and the Rules made thereunder and SEBI (Listing Obligations & Disclosure Requirements) Regulations, 2015 (including any amendment(s), statutory modification(s) or re-enactment(s) thereof for the time being in force) and pursuant to the recommendation of Nomination & Remuneration Committee and the Board of Directors of the Company and subject to such approval as may be required, the approval of the members of the Company be and is hereby accorded for payment to Mr. Ashok Kumar Pathak (DIN: 09283908), Whole Time Director, such remuneration, as approved in the said resolution (reproduced in the annexed Explanatory Statement), as minimum remuneration in case the Company has no profits or the profits of the Company are inadequate during period commencing from September 30th, 2025 to 29th September 2028, notwithstanding that such remuneration may exceed the limits specified under Section 197 and Schedule V of the Act.

**"RESOLVED FURTHER THAT** all other existing terms and conditions of appointment of Mr. Ashok Kumar Pathak shall remain unchanged unless otherwise modified by the Board of Directors of the Company.

"RESOLVED FURTHER THAT the Board of Directors of the Company or a Committee thereof be and is hereby authorized to do all acts, deeds, matters and things as may be deemed necessary and/or expedient in connection therewith or incidental thereto, to give effect to the aforesaid Resolution."

# 6. To ratify and confirm the remuneration payable to the Cost Auditors of the Company for the financial year ending March 31, 2026

To consider and, if thought fit, to pass with or without modification(s) the following resolution as **Ordinary Resolution**:

"RESOLVED THAT pursuant to the provisions of Section 148 and other applicable provisions, if any, of the Companies Act, 2013 and the Companies (Audit and Auditors) Rules, 2014, & the Companies (Cost Records and Audit) Rules, 2014) (including any statutory modification(s), amendments(s) thereto or re-enactment(s) thereof for the time being inforce), the remuneration of Rs.75,000/- (Rupees Seventy Five Thousand only)(plus out of pocket expenses and applicable taxes, if any), payable to M/s JSN & CO., Cost Accountants (Registration No. 000455), appointed by the Board as Cost Auditors to conduct the audit of cost records of the Company for the financial year ending March 31,2026, be and is hereby ratified and confirmed.

**RESOLVED FURTHER THAT** the Board of Directors of the Company, be and are hereby authorized to do all such acts, deeds, matters and things as may be necessary, proper or expedient to give effect to this resolution."

New Delhi, 04th September, 2025 CIN: L74899DL1988PLC031191 By Order of the Board HINDUSTAN ADHESIVES LIMITED

Registered Office:

B-2/8, Safdarjung Enclave, New Delhi- 110029 **Email:** accounts@hindustanadhesives.com

(Madhusudan Bagla) Managing Director DIN: 01425646



#### **IMPORTANT NOTES:**

- 1. Pursuant to General Circular No.09/2024 dated September 19, 2024 issued by the Ministry of Corporate Affairs (MCA), Circular dated October 3, 2024 issued by SEBI and such other applicable circulars issued by MCA and SEBI (the Circulars), the Company is convening the 37th Annual General Meeting (AGM) through Video Conferencing (VC)/Other Audio Visual Means (OAVM), without the physical presence of the Members at a common venue.
  - In compliance with the applicable provisions of the Companies Act, 2013 (the Act), the Listing Regulations and MCA Circulars, the 37th AGM of the Company is being held through VC/OAVM on Tuesday, September 30, 2025 at 5:00 p.m. (IST). The proceedings of the AGM will be conducted at the Registered Office of the Company at B-2/8 Safdarjung Enclave, New Delhi, India, 110029, which shall be the deemed venue of the AGM.
- 2. In accordance with the provisions of Section 108 of the Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 and Regulation 44 of the SEBI Listing Regulations and in view of the aforesaid MCA and SEBI Circulars, the Company has engaged the services of MUFG Intime India Private Limited (Formerly Known as Link Intime India Private Limited), to provide the facility of voting by electronic voting system to all the Members to enable them to cast their votes electronically during the AGM in respect of all the businesses to be transacted at the aforesaid Meeting. The facility of casting the votes by the Members using such electronic voting system from a place other than venue of the AGM ("remote e-voting") is also provided by MIIPL.
- 3. VC/OAVM facility provided by the Company, is having a capacity to allow 1000 members to participate at the Meeting on a first come-first-served basis. However, the large shareholders (i.e. shareholders holding 2% or more shareholding), promoters, institutional investors, Directors, KMPs, the Chairperson of the Audit Committee, Nomination and Remuneration Committee and Stakeholders' Relationship Committee, Auditors etc. may be allowed to attend the Meeting without restriction on account of first-come-first-served principle.
- 4. Company is providing two-way teleconferencing facility for the ease of participation of the members. The instructions for members attending/ participating in the AGM through VC/ OAVM are provided at point no. 25.
- 5. The facility for joining the AGM through VC/OAVM shall be open at least 15 minutes before the time scheduled to start the Meeting and shall not be closed till the expiry of 15 minutes after such scheduled time.
- 6. The name of Registrar and Transfer Agent of the Company is changed to MUFG Intime India Private Limited (RTA) from Link Intime India Private Limited, with effect from December 31, 2024. This is pursuant to acquisition of Link Group by Mitsubishi UFJ Trust & Banking Corporation, by way of scheme of arrangement.
- 7. In compliance with the aforesaid MCA Circulars and SEBI Circulars, electronic copy of the Annual Report for the financial year 2024-25 and Notice of the 37th AGM of the Company, inter alia, indicating the process and manner of e-voting will be sent only through electronic mode to all the Members whose e-mail IDs are registered with the Company's Registrar & Share Transfer Agent/Depository Participant(s) for communication purposes, as the requirement of sending the hard copies of annual report and notice of AGM has been dispensed with. Members may note that the Notice and Annual Report will also be available on the Company's website <a href="www.bagla-group.com">www.bagla-group.com</a>, websites of the Stock Exchanges i.e. BSE Limited at <a href="www.bseindia.com">www.bseindia.com</a>.
- 8. In terms of the MCA / SEBI Circulars since the requirement of physical attendance of Members has been dispensed with, there is no requirement of appointment of proxies.
  - Accordingly, the facility of appointment of proxies by Members under Section 105 of the Act will not be available for the 37th AGM. However, in pursuance of Section 112 and Section 113 of the Act, representatives of the Corporate Members may be appointed for the purpose of voting through remote e-Voting, for participation in 37th AGM through VC/OAVM Facility and e-Voting during 37th AGM.



- 9. Institutional/Corporate Members intending to attend the Meeting are required to send a scan of certified copy of the Board Resolution (JPG/PDF format), pursuant to Section 113 of the Act, 2013, authorizing their representative to attend the Meeting through VC/OAVM on its behalf and vote through remote e-voting. The said Resolution/Authorization shall be sent to the Scrutinizer by email through its registered email address <a href="mailto:magarwalandco@gmail.com">magarwalandco@gmail.com</a>.
- 10. Recorded transcript of the Meeting shall be uploaded on the website of the Company and the same shall also be maintained in safe custody of the Company. The registered office of the company shall be deemed to be the place of Meeting for the purpose of recording of the minutes of the proceedings of this AGM.
- 11. The Securities and Exchange Board of India (SEBI) vide its Circular No. CIR/MRD/DP/10/2013 dated March 21, 2013 has mandated all Companies to use approved electronic mode of payment for making cash payments such as dividend to the Members (where core banking details are available) or to print the bank account details of the Members (as per the Company's records) on the physical payment instruments (in case where the core banking details are not available or electronic payment instructions have failed or rejected by the Bank). Hence, the Members are requested to furnish/update their bank account name & branch, bank account number and account type along with other core banking details such as MICR (Magnetic Ink Character Recognition), IFSC (Indian Financial System Code) etc. at the earliest with their Depository Participants (DPs) in case shares are held in electronic form or with the Registrar & Share Transfer Agent of the Company in case of the shares are held in physical form.
- 12. Members having any queries related to accounts and operations or any other matter to be placed at the AGM of the Company may write to the Company through an email on <a href="mailto:accounts@hindustanadhesives.com">accounts@hindustanadhesives.com</a>, at least seven working days in advance of the Meeting. The same will be replied by the Company suitably.
- 13. Members are requested to contact the Company's Registrar & Share Transfer Agent (RTA), MUFG Intime India Private Limited (Formerly Known as Link Intime India Private Limited), Noble Heights, 1st Floor, Plot NH 2 C-1 Block LSC, Near Savitri Market, Janakpuri, New Delhi-110058 (Phone No.: +91-11- 41410592; Fax No.: +91-11-41410591; Email: <a href="delhi@in.mpms.mufg.com">delhi@in.mpms.mufg.com</a>) for reply to their queries/redressal of complaints, if any, or contact Company through an email on accounts@hindustanadhesives.com).
- 14. Members may please note that SEBI vide its Circular No. SEBI/HO/MIRSD/MIRSD\_RTAMB/P/CIR/2022/8 dated 25th January, 2022 has mandated the Listed Companies to issue securities in demat form only while processing service requests viz., issue of duplicate securities certificate, claim from Unclaimed Suspense Account, renewal/exchange of securities certificate, endorsement, sub-division/splitting of securities certificate, consolidation of securities certificates/ folios, transmission and transposition. Further SEBI vide its circular No. SEBI/HO/MIRSD/MIRSD\_RTAMB/P/CIR/2022/ 65 dated 18th May, 2022 has simplified the procedure and standardized the format of documents for transmission of securities. Accordingly, members are requested to make service requests by submitting a duly filled and signed Form ISR-4 and ISR-5, as the case may be. The said forms can be downloaded from the website of the Company at https://www.bagla-group.com/investor-relations/. Members holding equity shares of the Company in physical form are requested to kindly get their equity shares converted into demat/electronic form since transfer of equity shares/issuance of equity shares in physical form have been disallowed by SEBI.
- 15. The Members who have not registered their email addresses so far, to register their email addresses with their DPs in case shares are held by them in electronic form and with the Company's RTA i.e. MIIPL in case shares are held by them in physical form for receiving all communication including annual report, notices, circulars etc. from the Company electronically.
- 16. SEBI vide its circular dated November 03, 2021 (subsequently amended by circulars dated December 14, 2021, March 16, 2023 and November 17, 2023 has mandated that with effect from April 01, 2024 dividend to shareholders holding shares in physical form shall be paid only through electronic mode. Such payment shall be made only if the folio is KYC complaint i.e. the details of PAN, contact details, mobile no. complete bank details and specimen signatures are registered.



In case of non-updation of PAN or Contact Details or Mobile Number or Bank Account Details or Specimen Signature in respect of physical folios, dividend / interest etc. shall be paid upon furnishing all the aforesaid details in entirety. Further, in terms of SEBI Circular dated June 10, 2024, Non submission of 'choice of nomination' shall not result in freezing of Demat Accounts as well as Mutual Fund Folios. Security holders holding securities in physical form shall be eligible for receipt of any payment including dividend as well as to lodge grievance or avail any service request from the RTA even if 'choice of nomination' is not submitted by these security holders. However, existing investors are encouraged, in their own interest, to provide 'choice of nomination' for ensuring smooth transmission of securities held by them.

- 17. Please also note that SEBI, vide circular no. SEBI/HO/OIAE/OIAE\_IAD-1/P/CIR/2023/131 dated July 31, 2023 read with circular no. SEBI/HO/OIAE/OIAE\_IAD1/P/CIR/2023/135 dated August 4, 2023, had issued guidelines towards an additional mechanism for investors to resolve their grievances by way of Online Dispute Resolution ('ODR') through a common ODR portal. Please note, post exhausting the option to resolve their grievance with the Company/ its Registrar and Share Transfer Agent directly and through existing SCORES platform, the investors can initiate dispute resolution through the ODR portal (https://smartodr.in/login).
- 18. Members attending the Meeting through VC/OAVM shall be counted for the purpose of reckoning the quorum under Section 103 of the Act, 2013.
- 19. Since the AGM will be conducted through VC / OAVM, the Route Map is not annexed to this Notice.
- 20. The Register of Contracts or Arrangements in which Directors are interested, maintained under Section 189 of the Act, 2013, the Register of Directors and Key Managerial Personnel and their shareholding, maintained under Section 170 of the Act, 2013 read with Rules issued thereunder will be made available electronically for inspection by the Members during the Meeting. All documents referred to in the Notice will also be available for electronic inspection from the date of circulation of this Notice up to the date of AGM. Also, the Notice for this 37th AGM along with requisite documents and the Annual Report for the financial year 2024-25 shall also be available on the Company's website <a href="www.bagla-group.com">www.bagla-group.com</a>. Further, the notice received, if any, under Section 160 of the Companies Act, 2013 will be put up on the website of the Company up to the date of the Meeting. Members seeking to inspect such documents can send an email to accounts@hindustanadhesives.com.
- 21. The remote e-voting facility will be available during the following voting period:
  - i. Commencement of remote e-voting: From 9.00 a.m. IST of Saturday, September 27, 2025.
  - ii. End of remote e-voting: Up to 5.00 p.m. IST of Monday, September 29, 2025.
- 22. During this period shareholders of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date i.e. Tuesday, September 23, 2025 may cast their vote through remote e-voting. The remote e-voting module shall be disabled by MIIPL for voting thereafter and the facility will be blocked forthwith. The Register of Members and Share Transfer will remain closed from Wednesday, 24th September, 2025 to Tuesday, 30th September, 2025 for the purpose of AGM.
- 23. In pursuant to SEBI circular no. SEBI/ HO/CFD/CMD/CIR/P/2020/242 dated December 9, 2020 on "e-Voting facility provided by Listed Companies", e-Voting process has been enabled to all the individual demat account holders, by way of single login credential, through their demat accounts / websites of Depositories / DPs in order to increase the efficiency of the voting process.
- 24. Individual demat account holders would be able to cast their vote without having to register again with the e-Voting service provider (ESP) thereby not only facilitating seamless authentication but also ease and convenience of participating in e-Voting process. Shareholders are advised to update their mobile number and e-mail ID with their DPs to access e-Voting facility Pursuant to above said SEBI Circular, Login method for e-Voting and joining virtual meetings for Individual shareholders holding securities in Demat mode CDSL/NSDL is given below:



Type of shareholders	Login Method			
Individual Shareholders holding		METHOD 1 – Individual Shareholders registered with CDSL Easi/Easiest facility		
securities in Demat mode with CDSL	Shareholders who have registered/ opted for CDSL Easi/Easiest facility:			
	a)	Visit URL: <a href="https://web.cdslindia.com/myeasitoken/Home/Login">https://web.cdslindia.com/myeasitoken/Home/Login</a> or <a href="https://web.cdslindia.com/myeasitoken/Home/Login">www.cdslindia.com/myeasitoken/Home/Login</a> or <a href="https://web.cdslindia.com/myeasitoken/Home/Login">www.cdslindia.com/myeasitoken/Home/Login</a> or <a href="https://web.cdslindia.com/myeasitoken/Home/Login">www.cdslindia.com/myeasitoken/Home/Login</a> or <a href="https://web.cdslindia.com/myeasitoken/Home/Login">www.cdslindia.com/myeasitoken/Home/Login</a> or <a href="https://web.cdslindia.com/myeasitoken/Home/Login">https://web.cdslindia.com/myeasitoken/Home/Login</a> or <a href="https://web.cdslindia.com/myeasitoken/Home/Login">www.cdslindia.com/myeasitoken/Home/Login</a> or <a href="https://web.cdslindia.com/myeasitoken/Home/Login">www.cdslindia.com/myeasitoken/Home/Login</a> or <a href="https://web.cdslindia.com/myeasitoken/Home/Login">www.cdslindia.com/myeasitoken/Home/Login</a> or <a href="https://web.cdslindia.com/myeasitoken/Home/Login">https://web.cdslindia.com/myeasitoken/Home/Login</a> or <a href="https://web.cdslindia.com/myeasitoken/Home/Login">www.cdslindia.com/myeasitoken/Home/Login</a> or <a href="https://web.cdslindia.com/myeasitoken/Home/Login">www.cdslindia.com/myeasitoken/Home/Login</a> or <a href="https://web.cdslindia.com/myeasitoken/Home/Login">www.cdslindia.com/myeasitoken/Home/Login</a> or <a href="https://web.cdslindia.com/myeasitoken/Home/Login">www.cdslindia.com/myeasitoken/Home/Login</a> or <a a="" home="" href="https://web.cdslindia.com/myeasitoken/Home/Login&lt;/a&gt; or &lt;a href=" https:="" login<="" myeasitoken="" web.cdslindia.com=""> or <a a="" home="" href="https://web.cdslindia.com/myeasitoken/Home/Login&lt;/a&gt; or &lt;a href=" https:="" login<="" myeasitoken="" web.cdslindia.com=""> or <a a="" home="" href="https://web.cdslindia.com/myeasitoken/Home/Login&lt;/a&gt; or &lt;a href=" https:="" login<="" myeasitoken="" www.new.com=""> or <a a="" home="" href="https://web.cdslindia.com/myeasitoken/Home/Login&lt;/a&gt; or &lt;a href=" https:="" login<="" myeasitoken="" web.cdslindia.com=""> or</a></a></a></a>		
	b)	Click on New System Myeasi Tab		
	c)	Login with existing my easi username and password		
	d)	After successful login, user will be able to see e-voting option. The evoting option will have links of e-voting service providers i.e., MUFG InTime, for voting during the remote e-voting period.		
	e)	Click on "MUFG InTime" or "evoting link displayed alongside Company's Name" and you will be redirected to InstaVote website for casting the vote during the remote e-voting period.		
	OR			
	Sha	reholders who have not registered for CDSL Easi/Easiest facility:		
	a)	To register, visit URL: <a href="https://web.cdslindia.com/myeasitoken/Registration/">https://web.cdslindia.com/myeasitoken/Registration/</a> <a href="mailto:EasiestRegistration">EasiestRegistration</a>		
	b)	Proceed with updating the required fields.		
	c)	Post registration, user will be provided username and password.		
	d)	After successful login, user able to see e-voting menu.		
	e)	Click on "MUFG InTime" or "evoting link displayed alongside Company's Name" and you will be redirected to InstaVote website for casting the vote during the remote e-voting period.		
	ME	THOD 2 - Individual Shareholders directly visiting the e-voting website of CDSL		
	a)	Visit URL: https://www.cdslindia.com		
	b)	Go to e-voting tab.		
	c)	Enter Demat Account Number (BO ID) and PAN No. and click on "Submit".		
	d)	System will authenticate the user by sending OTP on registered Mobile and Email as recorded in Demat Account		
	e)	After successful authentication, click on "MUFG InTime" or "evoting link displayed alongside Company's Name" and you will be redirected to InstaVote website for casting the vote during the remote e-voting period.		
Individual Shareholders holding	METHOD 1 - Individual Shareholders registered with NSDL IDeAS facility			
securities in demat mode with NSDL	Shareholders who have registered for NSDL IDeAS facility:			
	a)	Visit URL:		
	b)	Enter User ID and Password. Click on "Login"		
	c)	After successful authentication, you will be able to see e-Voting services under Value added services. Click on "Access to e-Voting" under e-Voting services.		



Type of shareholders	Login Method			
	d)	Click on "MUFG InTime" or "evoting link displayed alongside Company's Name" and you will be redirected to InstaVote website for casting the vote during the remote e-voting period.		
	OR			
	Shareholders who have not registered for NSDL IDeAS facility:			
	a)	To register, visit URL: <a href="https://eservices.nsdl.com">https://eservices.nsdl.com</a> and select "Register Online for IDeAS Portal" or click on <a href="https://eservices.nsdl.com/SecureWeb/ldeasDirectReg.jsp">https://eservices.nsdl.com/SecureWeb/ldeasDirectReg.jsp</a>		
	b)	Proceed with updating the required fields.		
	c)	Post successful registration, user will be provided with Login ID and password. $ \\$		
	d)	After successful login, you will be able to see e-Voting services under Value added services. Click on "Access to e-Voting" under e-Voting services.		
	e)	Click on "MUFG InTime" or "evoting link displayed alongside Company's Name" and you will be redirected to InstaVote website for casting the vote during the remote e-voting period.		
	METHOD 2 - Individual Shareholders directly visiting the e-voting website of NSDL:			
	a)	Visit URL: https://www.evoting.nsdl.com		
	b)	Click on the "Login" tab available under 'Shareholder/Member' section.		
	c)	Enter User ID (i.e., your sixteen-digit demat account number held with NSDL), Password/OTP and a Verification Code as shown on the screen.		
	d)	Post successful authentication, you will be re-directed to NSDL depository website wherein you will be able to see e-Voting services under Value added services. Click on "Access to e-Voting" under e-Voting services.		
	e)	Click on "MUFG InTime" or "evoting link displayed alongside Company's Name" and you will be redirected to InstaVote website for casting the vote during the remote e-voting period.		
Individual Shareholders (holding securities in demat mode) login through their	Individual shareholders can also login using the login credentials of your demat account through your depository participant registered with NSDL/CDSL for evoting facility.			
Depository Participants	a)	Login to DP website		
	b)	After Successful login, user shall navigate through "e-voting" option.		
	c)	Click on e-voting option, user will be redirected to NSDL/CDSL Depository website after successful authentication, wherein user can see e-voting feature.		
	d)	After successful authentication, click on "MUFG InTime" or "evoting link displayed alongside Company's Name" and you will be redirected to InstaVote website for casting the vote during the remote e-voting period.		



#### Helpdesk:

## Shareholders holding securities in physical mode / Non-Individual Shareholders holding securities in demat mode:

Shareholders holding securities in physical mode / Non-Individual Shareholders holding securities in demat mode facing any technical issue in login may contact INSTAVOTE helpdesk by sending a request at <a href="mailto:enumbers.mufg.com">enumbers.mufg.com</a> or contact on: - Tel: 022 – 4918 6000.

#### Individual Shareholders holding securities in demat mode:

Individual Shareholders holding securities in demat mode may contact the respective helpdesk for any technical issues related to login through Depository i.e., NSDL and CDSL.

Login type	Helpdesk details
Individual Shareholders holding securities in demat mode with <b>NSDL</b>	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at <a href="mailto:evoting@nsdl.co.in">evoting@nsdl.co.in</a> or call at : 022 - 4886 7000
Individual Shareholders holding securities in demat mode with CDSL	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at <a href="helpdesk.evoting@cdslindia.com">helpdesk.evoting@cdslindia.com</a> or contact at toll free no. 1800 22 55 33

## 25. Login method for Individual shareholders holding securities in physical form/ Non-Individual Shareholders holding securities in demat mode is given below:

Shareholders holding shares in physical mode/ Non-Individual Shareholders holding securities in demat mode as on the cut-off date for e-voting may register for InstaVote as under:

a) Visit URL: <a href="https://instavote.linkintime.co.in">https://instavote.linkintime.co.in</a>

#### Shareholders who have not registered for INSTAVOTE facility:

b) Click on "Sign Up" under 'SHARE HOLDER' tab and register with your following details:

#### A. User ID:

NSDL demat account – User ID is 8 Character DP ID followed by 8 Digit Client ID.

CDSL demat account – User ID is 16 Digit Beneficiary ID.

Shareholders holding shares in physical form – User ID is Event No + Folio Number registered with the Company.

#### B. PAN:

Enter your 10-digit Permanent Account Number (PAN)

(Shareholders who have not updated their PAN with the Depository Participant (DP)/ Company shall use the sequence number provided to you, if applicable.

## C. DOB/DOI:

Enter the Date of Birth (DOB) / Date of Incorporation (DOI) (As recorded with your DP / Company - in DD/MM/ YYYY format)

#### D. Bank Account Number:

Enter your Bank Account Number (last four digits), as recorded with your DP/Company.

\*Shareholders holding shares in NSDL form, shall provide 'D' above

\*\*Shareholders holding shares in physical form but have not recorded 'C' and 'D', shall provide their Folio number in 'D' above



Set the password of your choice

(The password should contain minimum 8 characters, at least one special Character(!#\$&\*), at least one numeral, at least one alphabet and at least one capital letter).

- Enter Image Verification (CAPTCHA) Code
- Click "Submit" (You have now registered on InstaVote).

## Shareholders who have registered for INSTAVOTE facility:

- c) Click on "Login" under 'SHARE HOLDER' tab.
  - A. User ID: Enter your User ID
  - B. Password: Enter your Password
  - C. Enter Image Verification (CAPTCHA) Code
  - D. Click "Submit"

### d) Cast your vote electronically:

- A. After successful login, you will be able to see the "Notification for e-voting".
- B. Select 'View' icon.
- C. E-voting page will appear.
- D. Refer the Resolution description and cast your vote by selecting your desired option 'Favour / Against' (If you wish to view the entire Resolution details, click on the 'View Resolution' file link).
- E. After selecting the desired option i.e. Favour / Against, click on 'Submit'.

A confirmation box will be displayed. If you wish to confirm your vote, click on 'Yes', else to change your vote, click on 'No' and accordingly modify your vote.

#### Guidelines for Institutional shareholders ("Corporate Body/ Custodian/Mutual Fund"):

#### STEP 1 - Custodian / Corporate Body/ Mutual Fund Registration

- a) Visit URL: https://instavote.linkintime.co.in
- b) Click on "Sign Up" under "Custodian / Corporate Body/ Mutual Fund"
- c) Fill up your entity details and submit the form.
- d) A declaration form and organization ID is generated and sent to the Primary contact person email ID (which is filled at the time of sign up). The said form is to be signed by the Authorised Signatory, Director, Company Secretary of the entity & stamped and sent to <a href="mailto:insta.vote@linkintime.co.in">insta.vote@linkintime.co.in</a>.
- e) Thereafter, Login credentials (User ID; Organisation ID; Password) is sent to Primary contact person's email ID. (You have now registered on InstaVote)

#### STEP 2- Investor Mapping

- a) Visit URL: <a href="https://instavote.linkintime.co.in">https://instavote.linkintime.co.in</a> and login with InstaVote Login credentials.
- b) Click on "Investor Mapping" tab under the Menu Section
- c) Map the Investor with the following details:
  - A. 'Investor ID' -
    - NSDL demat account User ID is 8 Character DP ID followed by 8 Digit Client IDi.e., IN00000012345678
    - ii. CDSL demat account User ID is 16 Digit Beneficiary ID.



- B. 'Investor's Name Enter Investor's Name as updated with DP.
- C. 'Investor PAN' Enter your 10-digit PAN.
- D. 'Power of Attorney' Attach Board resolution or Power of Attorney.
  - \*File Name for the Board resolution/Power of Attorney shall be DP ID and Client ID or 16 Digit Beneficiary ID. Further, Custodians and Mutual Funds shall also upload specimen signatures.
- E. Click on Submit button.(The investor is now mapped with the Custodian / Corporate Body/ Mutual Fund Entity). The same can be viewed under the "Report Section".

#### STEP 3 - Voting through remote e-voting

The corporate shareholder can vote by two methods, during the remote e-voting period.

## **METHOD 1 - VOTES ENTRY**

- Visit URL: <a href="https://instavote.linkintime.co.in">https://instavote.linkintime.co.in</a> and login with InstaVote Login credentials.
- b) Click on "Votes Entry" tab under the Menu section.
- c) Enter the "Event No." for which you want to cast vote.
  - Event No. can be viewed on the home page of InstaVote under "On-going Events".
- d) Enter "16-digit Demat Account No." for which you want to cast vote.
- e) Refer the Resolution description and cast your vote by selecting your desired option 'Favour / Against' (If you wish to view the entire Resolution details, click on the 'View Resolution' file link).
- f) After selecting the desired option i.e. Favour / Against, click on 'Submit'.
  - A confirmation box will be displayed. If you wish to confirm your vote, click on 'Yes', else to change your vote, click on 'No' and accordingly modify your vote.

#### OR

#### **METHOD 2 - VOTES UPLOAD**

- a) Visit URL: <a href="https://instavote.linkintime.co.in">https://instavote.linkintime.co.in</a> and login with InstaVote Login credentials.
- b) After successful login, you will be able to see the "Notification for e-voting".
- c) Select "View"icon for "Company's Name / Event number".
- d) E-voting page will appear.
- e) Download sample vote file from "Download Sample Vote File" tab.
- f) Cast your vote by selecting your desired option 'Favour / Against' in the sample vote file and upload the same under "Upload Vote File" option.
- g) Click on 'Submit'. 'Data uploaded successfully' message will be displayed.
   (Once you cast your vote on the resolution, you will not be allowed to modify or change it subsequently).

#### Forgot Password:

## Shareholders holding securities in physical mode / Non-Individual Shareholders holding securities in demat mode:

Shareholders holding securities in physical mode / Non-Individual Shareholders holding securities in demat mode have forgotten the USER ID [Login ID] or Password or both then the shareholder can use the "Forgot Password" option available on: <a href="https://instavote.linkintime.co.in">https://instavote.linkintime.co.in</a>

Click on "Login"under 'SHARE HOLDER' tab.



- Click "forgot password?"
- Enter User ID, select Mode and Enter Image Verification code (CAPTCHA).
- Click on "SUBMIT".

In case shareholders have a valid email address, Password will be sent to his / her registered e-mail address. Shareholders can set the password of his/her choice by providing information about the particulars of the Security Question and Answer, PAN, DOB/DOI, Bank Account Number (last four digits) etc. The password should contain a minimum of 8 characters, at least one special character (!#\$&\*), at least one numeral, at least one alphabet and at least one capital letter.

#### User ID:

NSDL demat account - User ID is 8 Character DP ID followed by 8 Digit Client ID.

CDSL demat account - User ID is 16 Digit Beneficiary ID.

Shareholders holding shares in physical form – User ID is Event No + Folio Number registered with the Company.

In case Custodian / Corporate Body/ Mutual Fund has forgotten the USER ID [Login ID] or Password or both then the shareholder can use the "Forgot Password" option available on: <a href="https://instavote.linkintime.co.in">https://instavote.linkintime.co.in</a>

- Click on 'Login' under "Custodian / Corporate Body/ Mutual Fund" tab
- Click "forgot password?"
- Enter User ID, Organization ID and Enter Image Verification code (CAPTCHA).
- Click on "SUBMIT".

In case shareholders have a valid email address, Password will be sent to his / her registered e-mail address. Shareholders can set the password of his/her choice by providing information about the particulars of the Security Question and Answer, PAN, DOB/DOI etc. The password should contain a minimum of 8 characters, at least one special character (!#\$&\*), at least one numeral, at least one alphabet and at least one capital letter.

#### Individual Shareholders holding securities in demat mode with NSDL/ CDSL has forgotten the password:

Individual Shareholders holding securities in demat mode have forgotten the USER ID [Login ID] or Password or both, then the Shareholders are advised to use Forget User ID and Forget Password option available at abovementioned depository/ depository participants website.

- It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- For shareholders/ members holding shares in physical form, the details can be used only for voting on the resolutions contained in this Notice.
- During the voting period, shareholders/ members can login any number of time till they have voted on the resolution(s) for a particular "Event".

#### INSTAMEET VC INSTRUCTIONS FOR SHAREHOLDERS

In terms of Ministry of Corporate Affairs (MCA) General Circular No. 09/2024 dated 19.09.2024, the Companies can conduct their AGMs/ EGMs on or before 30 September 2025 by means of Video Conference (VC) or other audio-visual means (OAVM).

Shareholders are advised to update their mobile number and email Id correctly in their demat accounts to access InstaMeet facility.



## Login method for shareholders to attend the General Meeting through InstaMeet:

- a) Visit URL: <a href="https://instameet.in.mpms.mufg.com">https://instameet.in.mpms.mufg.com</a> & click on "Login".
- b) Select the "Company" and 'Event Date' and register with your following details:

#### A. Demat Account No. or Folio No:

Shareholders holding shares in NSDL demat account shall provide 8 Character DP ID followed by 8 Digit Client ID.

Shareholders holding shares in CDSL demat account shall provide 16 Digit Beneficiary ID.

Shareholders holding shares in physical form – shall provide Folio Number.

#### B. PAN:

Enter your 10-digit Permanent Account Number (PAN)

(Shareholders who have not updated their PAN with the Depository Participant (DP)/ Company shall use the sequence number provided to you, if applicable.

- C. Mobile No: Enter your Mobile No.
- **D. Email ID:** Enter your email Id as recorded with your DP/Company.
- E. Click "Go to Meeting"

You are now registered for InstaMeet, and your attendance is marked for the meeting.

#### Instructions for shareholders to Speak during the General Meeting through InstaMeet:

- a) Shareholders who would like to speak during the meeting must register their request with the company.
- b) Shareholders will get confirmation on first cum first basis depending upon the provision made by the company.
- c) Shareholders will receive "speaking serial number" once they mark attendance for the meeting. Please remember speaking serial number and start your conversation with panellist by switching on video mode and audio of your device.
- d) Other shareholder who has not registered as "Speaker Shareholder" may still ask questions to the panellist via active chat-board during the meeting.

## Instructions for Shareholders to Vote during the General Meeting through InstaMeet:

Once the electronic voting is activated during the meeting, shareholders who have not exercised their vote through the remote e-voting can cast the vote as under:

- a) On the Shareholders VC page, click on the link for e-Voting "Cast your vote"
- b) Enter your 16-digit Demat Account No. / Folio No. and OTP (received on the registered mobile number/ registered email Id) received during registration for InstaMEET
- c) Click on 'Submit'.
- d) After successful login, you will see "Resolution Description" and against the same the option "Favour/ Against" for voting.
- e) Cast your vote by selecting appropriate option i.e. "Favour/Against" as desired. Enter the number of shares (which represents no. of votes) as on the cut-off date under 'Favour/Against'.

<sup>\*</sup>Shareholders are requested to speak only when moderator of the meeting/ management will announce the name and serial number for speaking.



f) After selecting the appropriate option i.e. Favour/Against as desired and you have decided to vote, click on "Save". A confirmation box will be displayed. If you wish to confirm your vote, click on "Confirm", else to change your vote, click on "Back" and accordingly modify your vote. Once you confirm your vote on the resolution, you will not be allowed to modify or change your vote subsequently.

#### Note:

Shareholders/ Members, who will be present in the General Meeting through InstaMeet facility and have not casted their vote on the Resolutions through remote e-Voting and are otherwise not barred from doing so, shall be eligible to vote through e-Voting facility during the meeting.

Shareholders/ Members who have voted through Remote e-Voting prior to the General Meeting will be eligible to attend/participate in the General Meeting through InstaMeet. However, they will not be eligible to vote again during the meeting.

Shareholders/ Members are encouraged to join the Meeting through Tablets/ Laptops connected through broadband for better experience.

Shareholders/ Members are required to use Internet with a good speed (preferably 2 MBPS download stream) to avoid any disturbance during the meeting.

Please note that Shareholders/ Members connecting from Mobile Devices or Tablets or through Laptops connecting via Mobile Hotspot may experience Audio/Visual loss due to fluctuation in their network. It is therefore recommended to use stable Wi-FI or LAN connection to mitigate any kind of aforesaid glitches.

## Helpdesk:

Shareholders facing any technical issue in login may contact INSTAMEET helpdesk by sending a request at instameet@in.mpms.mufg.com or contact on: - Tel: 022 – 4918 6000 / 4918 6175.

- 26. The voting rights of Members shall be in proportion to their shares of the total paid up equity share capital of the Company as on the cut-off date.
- 27. Any person, who acquires shares of the Company and becomes Member of the Company after sending the Notice of the Meeting and holding shares as of the cut-off date i.e. September 23, 2025, needs to refer the instruction above regarding login ID and password and may contact the Company or RTA for any query or assistance in this regard. Any person who is not a Member as on the cut-off date should treat this Notice for information purposes only.
- 28. The Members who have cast their vote by remote e-voting prior to the AGM may also attend the AGM through VC/OAVM but shall not be entitled to cast their vote again or change it subsequently.
- 29. Only those Members, whose names are recorded in the Register of Members or in the Register of Beneficial Owners maintained by the Depositories as on the cut-off date shall be entitled to avail the facility of remote e-voting as well as e-voting at the AGM.
- **30.** The Board of Directors of the Company has appointed Mr. Mukesh Kumar Agarwal, Practicing Company Secretary as the Scrutinizer to scrutinize the e-voting and remote e-voting process for the Annual General Meeting in a fair and transparent manner.
- **31.** The Chairman shall, at the AGM, at the end of discussion on the Resolutions on which the voting is to be held, allow voting with the assistance of the scrutinizer, by using e-voting facility for all those Members who are present at the AGM through VC/OAVM but have not cast their votes by availing the remote e-voting facility.
- 32. The Scrutinizer shall after the conclusion of voting at the Meeting, will first count the votes cast during the Meeting and thereafter unblock the votes cast through remote e-voting and shall make and submit, within 48 hours of the conclusion of the AGM, a consolidated Scrutinizer's Report of the total votes cast in favour or against, if any, to the Chairman or a person authorized by him in writing, who shall countersign the same and declare the result of the voting within 48 hours of conclusion of the AGM.



33. The Notice of the AGM shall be placed on the website of the Company and MIIPL till the date of AGM. The Results declared, along with the Scrutinizer's Report shall be placed on the Company's website <a href="www.bagla-group.com">www.bagla-group.com</a> and on the website of MIIPL i.e. https://web.in.mpms.mufg.com immediately after the declaration of result by the Chairman or a person authorized by him in writing. The Results shall also be immediately forwarded to the Stock Exchange(s) where the shares of the Company are listed. Further, the results shall be displayed on the Notice Board of the Company at its Registered Office as well as Corporate Office.

New Delhi, 04th September, 2025 CIN: L74899DL1988PLC031191 By Order of the Board HINDUSTAN ADHESIVES LIMITED

Registered Office:

B-2/8, Safdarjung Enclave, New Delhi- 110029 **Email:** accounts@hindustanadhesives.com

(Madhusudan Bagla) Managing Director DIN: 01425646



#### EXPLANATORY STATEMENT PURSUANT TO SECTION 102 OF THE COMPANIES ACT, 2013

Pursuant to section 102 of the Companies Act, 2013 as required by section 102 of the Companies Act, 2013 (Act), the following explanatory statement sets out all material facts relating to the businesses mentioned under Item No. 3 to 6 of the accompanying Notice.

#### ITEM No-3

Regulation 24A of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements), Regulations 2015 ("Listing Regulations") requires every listed entity to appoint a peer reviewed Company Secretary or a Firm of Company Secretary(ies) as a Secretarial Auditor on the basis of recommendation of the Board of the Directors.

The Board of Directors of the Company ("Board"), at its meeting held on August 14<sup>th</sup>, 2025 has, based on the recommendation of the Audit Committee, recommended to the Members of the Company, appointment of Puneet Kumar Pandey, Company Secretary in Practice (COP No. 10913), as Secretarial Auditor for a term of 5 (five) consecutive financial years, commencing from the financial year 2025-26 to the financial year 2029-30 on such annual remuneration as may be determined by the Board of Directors of the Company.

Mr. Puneet Kumar Pandey, Practicing Company Secretary having professional experience spanning over more than 10 years specializing in Secretarial Audit, Due Diligence, Assurance Audit, Corporate Compliance Management, Representation services and Transaction Advisory Services to the Corporate world on various matters.

Mr. Puneet Kumar Pandey has consented to its appointment as Secretarial Auditor and has confirmed that if appointed, its appointment will be in accordance with Regulation 24A of the Listing Regulations and it has not incurred any of the disqualifications as specified by the Securities and Exchange Board of India ("SEBI") in this regard. CACS has also provided confirmation that it has subjected itself to the peer review process of the Institute of Company Secretaries of India (ICSI) and holds a valid certificate issued by the 'Peer Review Board' of the ICSI.

The remuneration paid to Puneet Kumar Pandey for acting as the Secretarial Audit of the Company in each of the five financial years shall be fixed by the Board of Directors of the Company.

Accordingly, members are requested to approve the appointment of Puneet Kumar Pandey, Company Secretary in Practice (COP No. 10913), as Secretarial Auditor of the Company for a term 5 (five) consecutive financial years, commencing from the financial year 2025-26 to the financial year 2029-30.

None of the Directors / Key Managerial Personnel of the Company / their relatives are, in any way, concerned or interested, financially or otherwise, in the resolution set out at Item No. 3 of the Notice.

The Board commends the Ordinary Resolution(s) set out at Item No. 3 of the Notice, for approval by the Members.

#### ITEM NO. 4

The Board of Directors, on the recommendation of the Nomination and Remuneration Committee, appointed Mr. Amit Sharma (DIN: 11255297), aged 44 as an Additional, Independent Director on the Board of the Company under Section 161 of the Companies Act, 2013 with effect from September 04th, 2025. Pursuant to the provision of Section 161 of the Companies Act, 2013, being an Additional Director, Mr. Amit Sharma will hold office up to the date of this Annual General Meeting and is eligible to be regularized/ appointed as an Independent Director of the Company. Mr. Amit Sharma is not disqualified from being appointed as a Director in terms of Section 164 of the Companies Act, 2013 and is not debarred from holding the office of Director, pursuant to any SEBI order or any other such authority and has given his consent to act as a Independent Director

Brief Resume seeking appointment at the forthcoming Annual General Meeting with respect to Item Nos. 4 in the Notice pursuant to provisions of Regulation 36 of SEBI (Listing Obligations and Disclosure Requirements) Regulations 2015 and Secretarial Standards.

#### Profile of Mr. Amit Sharma:

Mr. Amit Sharma (DIN: 11255297), aged 44, is a B-Com Graduate and Msc in Yoga, having knowledge in areas of finance & accounting, taxation, legal & regulatory requirements and governance. Mr. Amit Sharma (DIN: 11255297), aged 44. Mr. Amit Sharma has knowledge in the Field of finance and accounting will positively contribute to the growth of company in its field.



In view of Mr. Amit Sharma knowledge in the areas of finance, legal, and regulatory compliance, the Nomination and Remuneration Committee (NRC) and the Board of Directors are of the considered opinion that his knowledge will provide valuable guidance to the Company's Board and Management.

Although Mr. Amit Sharma is nearing the age of 45 years, the Board believes that his continued association as a Non-Executive Independent Director is in the best interest of the Company and its stakeholders. He remains actively engaged, mentally and physically fit, and fully capable of discharging his fiduciary responsibilities.

Copy of the draft letter for appointment of Mr. Amit Sharma as Independent Director setting out the terms and conditions would be available for inspection without any fee by the Members at the Registered Office of the Company during normal business hours on any working day.

The resolution (item no. 4) seeks the approval of members for appointment of Mr. Amit Sharma as an Independent Director pursuant to Section 149 and other applicable provisions of the Companies Act, 2013 and rules made thereunder and Listing Regulations to hold office for a term of five consecutive years from 04th September 2025, up to 03rd September, 2030.

PARTICULARS	Amit Sharma	
Date of first Appointment	04 <sup>th</sup> September 2025	
Qualifications	B-Com and Msc Yoga	
Experience	20 Years	
Directorships held in other Companies(excluding foreign Companies)	Nil	
Memberships/Chairmanships of Committees of other Companies	Nil	
Number of shares held in the Company	NIL	
Relationship with other Directors/ KMP's	None	
Remuneration	NIL	
Terms of appointment	Not liable to retire by rotation	
Number of meetings of the Board attended during the year	NA	
listed entities from which the person has resigned in the past three years	Nil	

None of the Directors, Key Managerial Personnel of the Company or their relatives are in any way concerned or interested (financially or otherwise) except to the extent of shareholding, if any, in the proposed resolution, set out at Item No. 4 of this Notice.

The Board recommends the resolution for the appointment of Non-Executive Independent director as set out in Item No. 4 for approval of the Members as Special Resolution.

#### ITEM No-5

Mr. Ashok Kumar Pathak has wide experience and expertise in the Sales. His dedicated effort and leadership have helped to restructure the Company. Taking into consideration her commendable work and involvement in the day to day activities of the Company, the Board of Directors had in their meeting held on September 04<sup>th</sup>, 2025 propose the remuneration of Mr. Ashok Kumar Pathak, as approved by the Remuneration Committee at remuneration and upon such terms and conditions as set out below.

#### **Terms & Conditions of Appointment:**

a) Basic Salary- 31900/- per month

He will be entiltled to following Perguisite:

HRA - Rs. 15950/- per month.

Medical Allowance - Rs. 1250/- per month.



Special Allowance - Rs.42663/-per month.

Fielmaintance Allowance - Rs.10000/-per month

#### b) Perquisites and Amenities:

- Medical Reimbursement: Expenses incurred for the appointee and his family subject to a ceiling of one month salary in one year.
- ii. Leave Travel Concession: As per rule of the Company.
- iii. Daily Allowance: As per rule of the Company
- iv. Personal Accident Insurance: Premium not to exceed Rs.4000/-per month.
- v. Field Allowance: As per rule of the Company

### c) Following perquisites shall not be included in the salary:

- i. Contribution to Provident Fund: As per Company rules.
- ii. Gratuity: As per Company rules subject to maximum of half months' salary for each completed year of service.
- iii. Encashment of leaves: As per rules of the Company at the end of tenure.

#### Other term and Conditions

The remuneration of Mr. Ashok Kumar Pathak as Whole time Director of the Company as provided above shall be payable by way of minimum compensation even if there be loss or inadequacy of profits of the Company in any financial year and also be subject to review by the Board if and when considered necessary in order to bring the same in conformity with the provisions in Schedule V of the Companies Act, 2013.

Notwithstanding anything to the contrary contained in the Company's Articles of Association, Mr. Ashok Kumar Pathak shall not so long as he acts as the Whole time Director of the Company receive any fee for attending of the Board or a Committee thereof.

The remuneration proposed is in accordance with Section 196, Section 197 and Section 203 of the Companies Act, 2013 read with its relevant rules made thereunder and Schedule V and all other applicable provisions of Companies Act, 2013 (including any statutory modification(s) or re-enactment thereof for the time being in force), Articles of Association of the Company and as approved by Board of Directors and subject to the approval of Shareholders of the Company by way of the Special Resolution in the AGM.

#### The following additional information as required by Schedule V to the Companies Act, 2013 is given below:

### I. General Information:

- (i) Nature of Industry: Sale of Carton Sealing Tapes and a quality supplier of Adhesive Coated Products in India. The goodwill that the company commands because of superior quality products makes it a preferred choice supplier to many new and existing multinational companies setting up facilities in India.
- (ii) Date of Commencement of commercial production: 8th June 1988

#### (iii) Financial Performance based on given indicators:

	2022-23	2023-24	2024-25
Revenue from operations	32,153	30,416	28,482
Profit(Loss) Before Tax	582	2185	2146
Profit(Loss) After Tax	486	1640	1538

(iv) Foreign Investments or collaborations: NA



## II. Information about the appointee:

- (i) Background details: He has been working with the Company for almost 25 years and has been elevated as the General manager, with the responsibility of promoting the sales of the Company and exploring new markets and products. He has vast experience in sales and the management thinks that with this additional responsibility he would be contributing further to enhance the performance of the Company.
- (ii) Past remuneration: 84,263/-p.m..(iii) Recognition or Awards: None(iv) Job profile and suitability: Sales
- (v) Remuneration proposed: 1,01,763/- p.m.
- (vi) Comparative remuneration profile with respect to industry, size of the Company, profile of the position and person (in case of expatriates the relevant details would be with respect to the country of his origin):

The proposed Remuneration of Mr. Ashok Kumar Pathak, who is a thorough Professional, possessing invaluable and rich knowledge, experience and insights complemented with the vast business experience, is comparable with Executive Directors of other Companies and is in parity with the Industry Standards for such a responsible position.

(vii) Pecuniary relationship directly or indirectly with the Company or relationship with the managerial personnel, if any: None

#### III. Other Information

- (i) Reason of Inadequate Profit: Lower capacity utilization and unfavorable market conditions.
- (ii) Step taken or proposed to be taken: Marketing efforts have been increased as post elections demand has started increasing.
- (iii) Expected increase in the productivity and profit in measurable term: 10% 15%

None of the Directors other than Mr. Ashok Kumar Pathak is concerned or interested in this resolution. The Board of Directors recommends the resolution set at Item No. 5 of this Notice for your approval.

#### ITEM No-6

The Board of Directors, on the recommendation of the Audit Committee, has approved the appointment of M/s JSN & CO., Cost Accountants (Registration No. 000455) as Cost Auditors of the Company at a remuneration of Rs. 75,000/- (Rupees Seventy-Five Thousand only) (plus out of pocket expenses and applicable taxes, if any) to conduct the audit of cost records of the Company for the financial year ending March 31, 2026. In terms of provisions of Section 148 of the Companies Act, 2013 read with the Companies (Audit and Auditors) Rules, 2014, the remuneration payable to the Cost Auditors as recommended by the Audit Committee and approved by the Board of Directors, has to be ratified by the members of the Company.

Accordingly, consent of the members is sought for ratification of the remuneration payable to the Cost Auditors for the financial year ending March 31, 2026. None of the Directors / Key Managerial Personnel of the Company / their relatives are, in any way, concerned or interested, financially or otherwise, in this resolution.

The Board commends the Ordinary Resolution(s) set out at Item No. 6 of the Notice, for approval by the Members.



## Annexure-A

Details of Directors seeking appointment/re-appointment at the 37th Annual General Meeting [Pursuant to Regulation 36(3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015]

PARTICULARS	Mr. Ashok Kumar Pathak
Brief Profile/ Resume of the Director	Mr. Ashok Kumar Pathak is the Whole Time Director of the Company since 2021 However, he has been working with the Company for almost 25 years and has been elevated as the General manager, with the responsibility of promoting the sales of the Company and exploring new markets and products. He has vast experience in sales
Date of first Appointment	26.08.2021
Age	51 Years
Qualifications	BSC Hons
Experience	27 years
Directorships held in other Companies (excluding foreign Companies)	1
Memberships/Chairmanships of Committees of other Companies	Nil
Names of the listed entities from which Director has resigned in the past 3 (Three) years	Nil
Nature of Expertise in Specific functional Areas	Wide Experience in Sales
Number of shares held in the Company	Nil
Relationship with other Directors/ KMP's	No relationship with other Directors
Remuneration	
Terms of appointment	liable to retire by rotation
Number of meetings of the Board attended during the year	12
Skills and abilities required for the Role as an Independent Director	NA
Justification for the Manner in which proposed appointee meets requirement (only in case of re-appointment of Independent Directors	NA